



Financial Statements

For the Year Ended December 31, 2017

(With Summarized Financial Information for the Year Ended December 31, 2016)



**and
Report Thereon**



**Reports Required in Accordance with
the Uniform Guidance**

For the Year Ended December 31, 2017



CONSERVATION LEGACY

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Certified Public Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Conservation Legacy

Report on the Financial Statements

We have audited the accompanying financial statements of Conservation Legacy, which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Conservation Legacy as of December 31, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Continued

Other Matters

Prior Period Financial Statements

The financial statements of Conservation Legacy as of December 31, 2016, were audited by other auditors whose report dated August 31, 2017, expressed an unmodified opinion on those statements.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated August 1, 2018, on our consideration of Conservation Legacy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Conservation Legacy's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Conservation Legacy's internal control over financial reporting and compliance.

Raffa, P.C.

Raffa, P.C.

Washington, DC

August 1, 2018

CONSERVATION LEGACY

STATEMENT OF FINANCIAL POSITION

December 31, 2017

(With Summarized Financial Information as of December 31, 2016)

| | 2017 | 2016 |
|---|----------------------|---------------------|
| ASSETS | | |
| Current Assets | | |
| Cash and cash equivalents | \$ 1,196,595 | \$ 1,357,403 |
| Project fee contracts and grants receivable | 4,721,199 | 3,228,571 |
| Prepaid expenses | 90,165 | 145,521 |
| Note receivable, current portion | 12,889 | 11,232 |
| Total Current Assets | 6,020,848 | 4,742,727 |
| Note receivable, net of current portion | 113,234 | 129,157 |
| Other assets | 71,611 | 51,494 |
| Investment in SIEC | 1,377,479 | 1,379,842 |
| Property and equipment, net | 3,282,639 | 3,030,406 |
| TOTAL ASSETS | \$ 10,865,811 | \$ 9,333,626 |
| LIABILITIES AND NET ASSETS | | |
| Liabilities | | |
| Current liabilities | | |
| Accounts payable and accrued expenses | \$ 429,372 | \$ 297,217 |
| Accrued payroll expenses | 495,023 | 363,961 |
| Deferred revenue | 60,483 | 30,440 |
| Capital leases obligation, current portion | 162,118 | 113,801 |
| Notes payable, current portion | 71,049 | 67,648 |
| Total Current Liabilities | 1,218,045 | 873,067 |
| Capital leases obligation, net of current portion | 475,839 | 366,846 |
| Notes payable, net of current portion | 1,161,245 | 1,232,022 |
| TOTAL LIABILITIES | 2,855,129 | 2,471,935 |
| Net Assets | | |
| Unrestricted | 7,907,407 | 6,773,891 |
| Temporarily restricted | 103,275 | 87,800 |
| TOTAL NET ASSETS | 8,010,682 | 6,861,691 |
| TOTAL LIABILITIES AND NET ASSETS | \$ 10,865,811 | \$ 9,333,626 |

The accompanying notes are an integral part of these financial statements.

CONSERVATION LEGACY

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2017

(With Summarized Financial Information for the Year Ended December 31, 2016)

| | 2017 | | 2017 | 2016 |
|---|---------------------|------------------------|---------------------|---------------------|
| | Unrestricted | Temporarily Restricted | | |
| OPERATING REVENUE AND SUPPORT | | | | |
| Grants and contracts | \$ 21,500,322 | \$ - | \$ 21,500,322 | \$ 17,723,746 |
| Contributions | 26,666 | 275,400 | 302,066 | 472,842 |
| SIEC building management fees | 80,099 | - | 80,099 | 79,412 |
| Other income | 57,593 | - | 57,593 | 153,998 |
| Rental income | 39,816 | - | 39,816 | 33,065 |
| Net assets released from purpose restrictions | 259,925 | (259,925) | - | - |
| TOTAL OPERATING REVENUE AND SUPPORT | <u>21,964,421</u> | <u>15,475</u> | <u>21,979,896</u> | <u>18,463,063</u> |
| OPERATING EXPENSES | | | | |
| Program Services | 19,671,899 | - | 19,671,899 | 16,664,145 |
| Supporting Services: | | | | |
| Management and general | 1,175,650 | - | 1,175,650 | 1,033,014 |
| Fundraising | 7,144 | - | 7,144 | 29,340 |
| TOTAL OPERATING EXPENSES | <u>20,854,693</u> | <u>-</u> | <u>20,854,693</u> | <u>17,726,499</u> |
| Change in net assets from operations | 1,109,728 | 15,475 | 1,125,203 | 736,564 |
| NONOPERATING ACTIVITIES | | | | |
| Realized gain on the sale of property | 26,151 | - | 26,151 | 10,151 |
| Investment income | (2,363) | - | (2,363) | 4,983 |
| CHANGE IN NET ASSETS | 1,133,516 | 15,475 | 1,148,991 | 751,698 |
| NET ASSETS, BEGINNING OF YEAR | <u>6,773,891</u> | <u>87,800</u> | <u>6,861,691</u> | <u>6,109,993</u> |
| NET ASSETS, END OF YEAR | <u>\$ 7,907,407</u> | <u>\$ 103,275</u> | <u>\$ 8,010,682</u> | <u>\$ 6,861,691</u> |

The accompanying notes are an integral part of these financial statements.

CONSERVATION LEGACY

STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended December 31, 2017

(With Summarized Financial Information for the Year Ended December 31, 2016)

| | <u>Supporting Services</u> | | | | <u>2017 Total</u> | <u>2016 Total</u> |
|--------------------------------------|----------------------------|---------------------------------------|--------------------|--|-----------------------|-----------------------|
| | <u>Program</u> | <u>Management and General</u> | <u>Fundraising</u> | <u>Total Supporting Services</u> | | |
| Stipends of corps members | \$ 8,792,917 | - | \$ - | \$ - | \$ 8,792,917 | \$ 7,076,719 |
| Staff wages | 4,598,063 | 703,936 | 2,065 | 706,001 | 5,304,064 | 4,663,081 |
| Payroll taxes and benefits | 2,055,789 | 135,146 | 396 | 135,542 | 2,191,331 | 2,001,206 |
| Tools, supplies, gear and incentives | 906,749 | 5,758 | 17 | 5,775 | 912,524 | 716,404 |
| Vehicle expense | 623,286 | 29,315 | 86 | 29,401 | 652,687 | 568,989 |
| Depreciation and amortization | 354,710 | 18,646 | 55 | 18,701 | 373,411 | 270,179 |
| Special projects travel | 360,438 | - | - | - | 360,438 | 231,797 |
| Staff development and travel | 304,633 | 46,637 | 137 | 46,774 | 351,407 | 232,269 |
| Contracted services | 310,232 | 25,405 | 4,259 | 29,664 | 339,896 | 529,369 |
| Occupancy | 291,653 | 15,330 | 45 | 15,375 | 307,028 | 280,254 |
| Corps member development | 298,467 | - | - | - | 298,467 | 347,840 |
| Office and computer supplies | 215,877 | 11,348 | 33 | 11,381 | 227,258 | 212,564 |
| Special projects supplies | 213,503 | - | - | - | 213,503 | 39,164 |
| Professional services | 119,135 | 6,763 | 19 | 6,782 | 125,917 | 100,767 |
| Insurance | 94,864 | 4,987 | 15 | 5,002 | 99,866 | 109,874 |
| Interest expense | - | 87,400 | - | 87,400 | 87,400 | 61,271 |
| Background searches | 66,933 | - | - | - | 66,933 | 49,630 |
| Dues and subscriptions | - | 37,639 | - | 37,639 | 37,639 | 53,305 |
| Recruitment | 37,509 | - | - | - | 37,509 | 23,382 |
| Miscellaneous | - | 37,049 | 13 | 37,062 | 37,062 | 128,440 |
| Marketing | 27,141 | 1,427 | 4 | 1,431 | 28,572 | 15,655 |
| Board administration | - | 8,864 | - | 8,864 | 8,864 | 14,340 |
| TOTAL EXPENSES | \$ 19,671,899 | \$ 1,175,650 | \$ 7,144 | \$ 1,182,794 | \$ 20,854,693 | \$ 17,726,499 |

The accompanying notes are an integral part of these financial statements.

CONSERVATION LEGACY

STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2017

(With Summarized Financial Information for the Year Ended December 31, 2016)

Increase (Decrease) in Cash and Cash Equivalents

| | 2017 | 2016 |
|---|---------------------|---------------------|
| CASH FLOWS FROM OPERATING ACTIVITIES | | |
| Change in net assets | \$ 1,148,991 | \$ 751,698 |
| Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities: | | |
| Depreciation and amortization | 373,411 | 270,179 |
| Gain on the sale of property | (26,151) | (10,151) |
| Unrealized gain on investments | 2,363 | (4,983) |
| Changes in assets and liabilities: | | |
| Project fee contracts and grants receivable | (1,492,628) | (877,821) |
| Prepaid expenses | 55,356 | (80,083) |
| Other assets | (20,117) | (45,001) |
| Accounts payable and accrued expenses | 132,155 | (193,037) |
| Accrued payroll expenses | 131,062 | 42,374 |
| Deferred revenue | 30,043 | (43,546) |
| NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES | 334,485 | (190,371) |
| CASH FLOWS FROM INVESTING ACTIVITIES | | |
| Collections on note receivable | 14,266 | 11,176 |
| Purchases of property and equipment | (230,904) | - |
| Proceeds from the sale of property and equipment | 63,994 | 42,425 |
| NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES | (152,644) | 53,601 |
| CASH FLOWS FROM FINANCING ACTIVITIES | | |
| Borrowings under line of credit | 848,399 | 670,445 |
| Payments on line of credit | (848,399) | (670,445) |
| Proceeds from long-term debt | - | 772,372 |
| Principal payments on capital leases | (275,273) | (289,197) |
| Repayments of long-term debt | (67,376) | (861,738) |
| NET CASH USED IN FINANCING ACTIVITIES | (342,649) | (378,563) |
| NET DECREASE IN CASH AND CASH EQUIVALENTS | (160,808) | (515,333) |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR | 1,357,403 | 1,872,736 |
| CASH AND CASH EQUIVALENTS, END OF YEAR | \$ 1,196,595 | \$ 1,357,403 |
| SUPPLEMENTAL INFORMATION | | |
| Interest paid | \$ 86,412 | \$ 61,271 |
| NONCASH FINANCING AND INVESTING ACTIVITIES | | |
| Equipment acquired under a capital lease | 450,999 | 677,515 |
| Obligation of equipment acquired under a capital lease | (450,999) | (677,515) |
| | \$ - | \$ - |

The accompanying notes are an integral part of these financial statements.

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

1. Organization and Summary of Significant Accounting Policies

Organization

Conservation Legacy (the Organization), formerly Southwest Conservation Corps, is a national nonprofit organization, incorporated in Colorado in 1998, dedicated to supporting locally based conservation service programs. The Organization's mission statement is: "Fostering conservation service in support of communities and ecosystems."

Conservation Legacy accomplishes its mission statement in two ways:

- Conservation Legacy provides service and work opportunities for a diverse group of individuals to complete community and conservation projects for public benefit.
- Conservation Legacy completes conservation projects on public lands which include the maintenance of recreational trails and open space, the protection of communities from wildfire, and safeguarding wildlife.

Conservation Legacy's conservation program is accomplished through various projects, including:

- Arizona Conservation Corps with offices in Flagstaff and Tucson;
- Stewards, a national individual placement program with offices in Durango, Colorado, and Beckley, West Virginia;
- Preserve America Youth Summit based in Durango, Colorado;
- Southeast Conservation Corps based in Chattanooga, Tennessee;
- Southwest Conservation Corps with offices in Durango and Salida, Colorado, and Acoma Pueblo and Gallup, New Mexico;
- Great Appalachian Valley Conservation Corps based in New Market, Virginia.

Conservation Legacy is primarily funded through partnership agreements with public land management agencies.

Basis of Accounting

Conservation Legacy reports on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP).

Cash and Cash Equivalents

Conservation Legacy considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

Project Fee Contracts and Grants Receivable

Contracts and grants receivable are stated at their net realizable value, and are due under various federal and nonfederal awards and agreements. Conservation Legacy does not maintain an allowance for doubtful accounts, as all amounts are deemed to be collectible. All amounts are due within one year.

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

1. Organization and Summary of Significant Accounting Policies (continued)

Investment in SIEC

Conservation Legacy owns a 50% interest in Southwest Institute for Education and Conservation (SIEC) and accounts for this investment using the equity method of accounting. Conservation Legacy's share of the net income of SIEC is recognized as investment income in Conservation Legacy's statement of activities and included in the investment in SIEC on the statement of financial position. Distributions received from SIEC are treated as a reduction of the investment account.

Property and Equipment and Related Depreciation and Amortization

Property and equipment are recorded at cost. Conservation Legacy follows a practice of capitalizing all expenditures for property and equipment in excess of \$5,000. The estimated fair value of donated assets is similarly capitalized. Depreciation on buildings and improvements is recognized on a straight-line basis over the estimated useful life of 30 years. Depreciation and amortization on vehicles and equipment are recognized on a straight-line basis over the estimated useful lives of five to 10 years. The cost of property and equipment that is retired or disposed of is removed from the accounts along with the related accumulated depreciation or amortization. Any gain or loss is determined as the difference between the disposal proceeds, if any, and the carrying amount of the asset and is recognized within revenue and support or expenses within the accompanying statement of activities. Major additions are capitalized, while replacements, maintenance and repairs that do not improve or extend the lives of the respective assets are expensed as incurred.

Net Assets

The net assets of Conservation Legacy are reported as follows:

- Unrestricted net assets represent the portion of expendable funds that are available for support of Conservation Legacy's operations.
- Temporarily restricted net assets represent amounts that are specifically restricted by donors or grantors for various purposes or time periods.

Revenue Recognition

Conservation Legacy has grants and contracts with U.S. government agencies and other organizations in exchange for services. Revenue from cost-reimbursable grants and contracts is recognized as costs are incurred on the basis of direct costs plus allowable indirect costs. Revenue recognized on grants and contracts for which payments have not been received is reflected as project fee contracts and grants receivable in the accompanying statement of financial position. Grant and contract awards received in advance, but not yet expended, are reflected as deferred revenue in the accompanying statement of financial position.

Conservation Legacy also has firm fixed-price contracts with the U.S. federal government, state government agencies and private companies in exchange for services. Revenue from firm fixed-price contracts is recognized on the percentage of completion method. Under this

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

1. Organization and Summary of Significant Accounting Policies (continued)

Revenue Recognition (continued)

method, individual contract revenue is earned on the basis of applying management's estimate of the percentage of the total contract work completed during the year to the total contract price. Revenue recognized on firm fixed-price contracts for which payments have not been received is reflected as project fee contracts and grants receivable in the accompanying statement of financial position. Contract payments received but not yet expended for the purpose of the contract are reflected as deferred revenue in the accompanying statement of financial position.

Conservation Legacy recognizes all unconditional contributed support in the period in which the commitment is made. Grants and contributions are considered unrestricted revenue and support and available for general operations unless specifically restricted by the donor. Conservation Legacy reports grants of cash and other assets as temporarily restricted revenue and support if they are received with donor stipulations that limit the use of the donated assets to particular purposes or to future periods. When the stipulated time restriction ends or the purpose of the restriction is met, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the accompanying statement of activities as net assets released from restrictions.

Functional Allocation of Expenses

The costs of providing the various program and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the program and supporting services benefited based on personnel costs.

Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Measure of Operations

Operating revenue and expenses generally reflect those revenues and expenses that management can influence. Nonoperating activities include investment income and any gains from the sale of property.

2. Project Fee Contracts and Grants Receivable

Project fee contracts and grants receivable as of December 31, 2017, were as follows:

| | |
|---|---------------------|
| Billed | \$ 736,856 |
| Unbilled | <u>3,984,343</u> |
| Total Project Fee Contracts and Grants Receivable | <u>\$ 4,721,199</u> |

Continued

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

3. Investment in SIEC

During 2007, Conservation Legacy and Durango Education Center formed SIEC, a 501(c)(25) *Title-Holding Corporation for Multiple Parents*, to provide office space and facilities to educational agencies and nonprofit organizations. Conservation Legacy and Durango Education Center have guaranteed the debt of SIEC. SIEC purchased a building at 701 Camino Del Rio, Durango, Colorado, in February 2007 for \$4,875,000. The investment in SIEC is accounted for using the equity method, and accordingly, Conservation Legacy records its share of SIEC's income or loss. For the year ended December 31, 2017, Conservation Legacy's net share of SIEC's loss was \$2,363. For the year ended December 31, 2017, there were no distributions received from SIEC. SIEC owns the building in Durango, Colorado, where Conservation Legacy is headquartered. In 2017, Conservation Legacy paid \$66,880 in office rent and \$13,486 in utilities to SIEC. Conservation Legacy managed the building and provided bookkeeping services to SIEC and was paid management fees of \$54,000, and was reimbursed for costs incurred of \$26,099, for the year ended December 31, 2017.

The table below contains the summarized financial information of this unconsolidated affiliate based on unaudited estimates as of and for the year ended December 31, 2017.

| | |
|--|---------------------|
| Condensed income statement: | |
| Gross profit | \$ 541,144 |
| Expenses | <u>(545,871)</u> |
| Net Income | <u>\$ (4,727)</u> |
| Condensed balance sheet: | |
| Current assets | \$ 435,321 |
| Noncurrent assets | <u>6,647,713</u> |
| Total Assets | <u>\$ 7,083,034</u> |
| Current liabilities | \$ 84,190 |
| Noncurrent liabilities | 4,243,886 |
| Stockholders' equity | <u>2,754,958</u> |
| Total Liabilities and Stockholders' Equity | <u>\$ 7,083,034</u> |

4. Property and Equipment and Accumulated Depreciation and Amortization

Property and equipment consisted of the following as of December 31, 2017:

| | |
|---|---------------------|
| Vehicles and equipment | \$ 2,650,448 |
| Building and improvements | 1,563,047 |
| Land | 263,758 |
| Construction in progress | <u>43,830</u> |
| Total Property and Equipment | 4,521,083 |
| Less: Accumulated Depreciation and Amortization | <u>(1,238,444)</u> |
| Property and Equipment, Net | <u>\$ 3,282,639</u> |

Continued

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

4. Property and Equipment and Accumulated Depreciation and Amortization (continued)

Depreciation and amortization expense for the year ended December 31, 2017, was \$373,411.

5. Capital Leases

Conservation Legacy is the lessee of vehicles under capital leases expiring in various years through 2021. The assets and liabilities under capital leases are recorded at the lower of the present value of the minimum lease payments or the fair value of the asset. The assets are amortized over the estimated productive lives. The leased vehicles are included in property and equipment in the accompanying statement of financial position at a cost of \$1,306,051, with accumulated amortization of \$207,839 as of December 31, 2017. Amortization of assets under capital leases of \$142,823 is included in depreciation and amortization expense for the year ended December 31, 2017.

The future scheduled minimum payments for the capital leases were as follows at December 31, 2017:

| For the Year Ending December 31, | |
|--|-------------------|
| 2018 | \$ 162,118 |
| 2019 | 138,394 |
| 2020 | 258,674 |
| 2021 | <u>109,258</u> |
| Total Payments | 668,444 |
| Amount Representing Interest | <u>(30,487)</u> |
| Capital Lease Payable (Present Value of Minimum Lease Payments) | <u>\$ 637,957</u> |

Interest rates on capitalized leases vary and are imputed based on the lower of the Conservation Legacy's incremental borrowing rate at the inception of each lease or the lessor's implicit rate of return. Interest expense on the capital leases totaled \$20,104 for the year ended December 31, 2017.

Certain capital leases provide renewal or purchase options. Generally, purchase options are prices representing the expected fair value of the property at the expiration of the lease term.

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

6. Notes Payable

As of December 31, 2017, Conservation Legacy was obligated under the following notes payable to Wells Fargo and the Colorado Housing Finance Authority:

| | 2017 |
|---|----------------------------|
| Wells Fargo Bank: Original amount \$881,000; dated May 31, 2016, with a maturity date of June 1, 2026, monthly payments of \$7,071 with interest at 5.15%, secured by first deed of trust on real property located on Rose Street, Flagstaff, Arizona. | \$ 820,725 |
| Colorado Housing Finance Authority: Original amount \$290,000; dated December 30, 2009, with a maturity date of January 1, 2030; monthly principal and interest payments of \$1,995 with interest at 5.5%, secured by first deed of trust on real property located in Salida, Colorado. | 210,977 |
| Wells Fargo Bank: Original amount \$265,200; dated January 15, 2013, with a maturity date of January 15, 2028; monthly principal and interest payments of \$2,157 with interest at 5.35% secured by first deed of trust on real property located on Prince Road, Tucson, Arizona. | <u>200,592</u> |
| Total Notes Payable | 1,232,294 |
| Less: Current Portion | <u>(71,049)</u> |
| Notes Payable, Noncurrent Portion | <u><u>\$ 1,161,245</u></u> |

Interest expense for the year ended December 31, 2017, was \$67,295.

The future scheduled maturities as of December 31, 2017, were:

| For the Year Ending December 31, | Flagstaff Office | Salida Office | Tucson Property | Total |
|-------------------------------------|--------------------------|--------------------------|--------------------------|----------------------------|
| 2018 | \$ 43,018 | \$ 12,650 | \$ 15,381 | \$ 71,049 |
| 2019 | 45,319 | 13,364 | 16,237 | 74,920 |
| 2020 | 47,635 | 14,118 | 17,114 | 78,867 |
| 2021 | 50,290 | 14,914 | 18,091 | 83,295 |
| 2022 | 52,980 | 15,756 | 19,097 | 87,833 |
| Thereafter | <u>581,483</u> | <u>140,175</u> | <u>114,672</u> | <u>836,330</u> |
| Total | <u><u>\$ 820,725</u></u> | <u><u>\$ 210,977</u></u> | <u><u>\$ 200,592</u></u> | <u><u>\$ 1,232,294</u></u> |

Continued

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

7. Temporarily Restricted Net Assets

Temporarily restricted net assets as of December 31, 2017 were available for the following projects:

| | |
|---|-------------------|
| Trail clearing project | \$ 35,000 |
| Acoma Farms farm intern | 28,476 |
| VISTA members placement | 19,960 |
| Dolores River restoration | 9,875 |
| Ancestral Lands | 8,464 |
| Southwestern Conservation Corps | 1,000 |
| Arizona Conservation Corps | <u>500</u> |
| Total Temporarily Restricted Net Assets | <u>\$ 103,275</u> |

8. Commitments, Risks and Contingencies

Office and Property Leases

Conservation Legacy leases the office space for its Headquarters in Durango, Colorado, from SIEC, a related party. The lease term was July 1, 2015, to June 30, 2018. On July 1, 2018 Conservation Legacy extended its current lease from July 1, 2018, to June 30, 2023, at the same rate of \$5,573 per month plus utilities. The rent and utilities expenses on this lease were \$66,880 and \$13,486, respectively, for 2017. The lease may be canceled by either party with three months' notice.

Conservation Legacy leases additional office space under noncancelable operating leases, the last of which expires in 2020. These noncancelable operating leases do not contain escalation clauses or lease incentives.

Future minimum lease payments on noncancelable office space leases at December 31, 2017, including the extended office lease, were as follows:

| | |
|--|-------------------|
| For the Year Ending <u>December 31,</u> | |
| 2018 | \$ 103,760 |
| 2019 | 31,200 |
| 2020 | <u>4,800</u> |
| Total | <u>\$ 139,760</u> |

Conservation Legacy rents a portion of the building located in Flagstaff, Arizona, to an unrelated organization. The lease term is March 1, 2016, to February 28, 2019. The tenant may renew the lease for one extended term of three years. Either party to the lease may cancel with written notice of at least six months. On each anniversary of the lease, the rent will increase by no more than 3%. Total rents received under this rental agreement were \$28,800 for fiscal year 2017.

Continued

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

8. Commitments, Risks and Contingencies (continued)

Office and Property Leases (continued)

Rent expense for operating leases for the year ended December 31, 2017, was \$152,250 and is included in occupancy expense in the accompanying statement of functional expenses.

Line of Credit

Conservation Legacy has a line of credit of \$2.5 million with Alpine Bank which matures on April 10, 2019. The line of credit is restricted by \$250,000 which secures credit cards issued by Alpine Bank. As a result, the total available to Conservation Legacy under the line of credit is \$2.25 million. The interest rate is based on 1.375 percentage points over the JP Morgan Chase Bank prime rate with a minimum of 5.125% and maximum of 24% per annum. The line of credit is collateralized by the assets of Conservation Legacy, excluding the real estate. The line of credit had no balance outstanding at December 31, 2017.

Concentration of Revenue

Conservation Legacy received 52% of its operating revenue and support from the Department of the Interior (DOI), 15% from the Department of Agriculture (USDA), and 14% from Corporation for National and Community Service. The DOI and USDA funding includes multiple small funding amounts from individual public land management units (e.g. National Forests, National Parks, etc.) across the country. If these partnerships with DOI or USDA or the agreements with Corporation for National and Community Service were terminated, it would have a substantial effect on Conservation Legacy's operations.

Office of Management and Budget Uniform Guidance

Conservation Legacy has instructed its independent auditors to audit its applicable federal programs for the year ended December 31, 2017, in compliance with Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance), issued by the U.S. Office of Management and Budget (OMB). Until such audit is reviewed and accepted by the contracting or granting agencies, there exists a contingent liability to refund any amounts received in excess of allowable costs. Management believes that any matters arising from the reviews by the federal agencies of the independent auditor's reports for the year ended December 31, 2017, will not have a material effect on Conservation Legacy's financial position as of December 31, 2017, or its results of operations for the year then ended.

Provisional Indirect Cost Rates

Amounts received and expended by Conservation Legacy under various federal and state grants, contracts and other agreements are subject to audit by government agencies. Billings under cost-reimbursable government contracts, grants and other agreements are calculated using provisional rates that permit recovery of indirect costs. These rates are subject to audit by the DOI, Conservation Legacy's cognizant agency. The audit results in the negotiation and determination of the final indirect cost rates. DOI has yet to audit the rates for the year ended December 31, 2017. Management believes that adjustments, if any, which might result from such audits would not have a material impact on the financial position of Conservation Legacy.

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

8. Commitments, Risks and Contingencies (continued)

Concentration of Credit Risk

As of December 31, 2017, Conservation Legacy maintained cash balances in excess of the federally insured limit. Accounts per depositor per institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. Amounts held in excess of FDIC insurance coverage as of December 31, 2017, were approximately \$995,000. Conservation Legacy monitors the creditworthiness of these financial institutions and has not experienced any losses on its cash.

9. Pension Plan

Conservation Legacy has established a defined contribution plan (the Plan) under section 403(b) of the Internal Revenue Code (the IRC). Employees are eligible to participate in the Plan immediately upon hire. Under the terms of the Plan, participants may voluntarily elect to have a portion of their compensation deferred and contributed to the Plan. Conservation Legacy matches up to 3% of annual gross wages for all eligible employees who elect to participate. All eligible employees may participate on their date of hire. Participants are fully vested in all plan benefits. Retirement plan expense for 2017 was \$59,994.

10. Income Taxes

Conservation Legacy qualifies as a tax-exempt organization under Section 501(c)(3) of the IRC and is classified as a publicly supported organization under Section 509(a)(1) of the IRC. There is no accrual for income tax expense, as Conservation Legacy had no unrelated business income for the year ended December 31, 2017.

Conservation Legacy has adopted the authoritative guidance relating to accounting for uncertainty in income taxes included in Financial Accounting Standards Board Accounting Standards Codification Topic 740, *Income Taxes*. Conservation Legacy has evaluated its uncertainty in income taxes for the year ended December 31, 2017, and determined that there were no matters that would require recognition in the financial statements or that may have any effect on its tax-exempt status. As of December 31, 2017, the statute of limitations for tax years 2014 through 2016 remained open with the U.S. federal jurisdiction or the various states and local jurisdictions in which Conservation Legacy files tax returns. It is Conservation Legacy's policy to recognize interest and/or penalties related to uncertainty in income taxes, if any, in income tax expense.

11. Prior Year Summarized Financial Information

The financial statements include certain prior year summarized comparative information in total but not by net asset class or functional expense. Such information does not include sufficient detail to constitute a presentation in conformity with GAAP. Accordingly, such information should be read in conjunction with Conservation Legacy's financial statements for the year ended December 31, 2016, from which the summarized information was derived.

CONSERVATION LEGACY

NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2017

12. Reclassification

Certain amounts in the 2016 financial statements have been reclassified for comparative purposes to conform to the presentation of the current year financial statements.

13. Subsequent Events

In preparing these financial statements, Conservation Legacy has evaluated events and transactions for potential recognition or disclosure through August 1, 2018, the date the financial statements were available to be issued. Except for the office space lease agreement extension disclosed in Note 8, there were no events that required recognition or disclosure in these financial statements.



Certified Public Accountants

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Conservation Legacy

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Conservation Legacy, which comprise the statement of financial position as of December 31, 2017, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated August 1, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Conservation Legacy's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Conservation Legacy's internal control. Accordingly, we do not express an opinion on the effectiveness of Conservation Legacy's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Conservation Legacy's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct

and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Conservation Legacy's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Raffa, P.C.

Raffa, P.C.

Washington, D.C.
August 1, 2018



Certified Public Accountants

**REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Conservation Legacy

Report on Compliance for Each Major Federal Program

We have audited Conservation Legacy's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Conservation Legacy's major federal programs for the year ended December 31, 2017. Conservation Legacy's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Conservation Legacy's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Conservation Legacy's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Conservation Legacy's compliance.

Opinion on Each Major Federal Program

In our opinion, Conservation Legacy complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal programs for the year ended December 31, 2017.

Continued

Report on Internal Control Over Compliance

Management of Conservation Legacy is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Conservation Legacy's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Conservation Legacy's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Raffa, P.C.

Raffa, P.C.

Washington, D.C.
August 1, 2018

CONSERVATION LEGACY

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended December 31, 2017**

| <u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u> | <u>Federal CFDA Number</u> | <u>Pass-Through Entity Identifying Number</u> | <u>Passed Through to Subrecipients</u> | <u>Total Federal Expenditures</u> |
|--|------------------------------------|---|--|---------------------------------------|
| U.S. DEPARTMENT OF THE INTERIOR | | | | |
| National Park Service | | | | |
| Rivers, Trails and Conservation Assistance NPS Fellowship Program | 15.921 | N/A | \$ - | \$ 922,699 |
| Conservation Activities by Youth Service Organizations | 15.931 | N/A | 59,305 | 5,153,238 |
| <i>Pass-Through from Geological Society of America</i> Conservation Activities by Youth Service Organizations | 15.931 | P13AC00336 | - | 115,586 |
| Total for CFDA 15.931 | | | 59,305 | 5,268,824 |
| Natural Resource Stewardship National Capital Region | 15.944 | N/A | - | 13,025 |
| Conservation, Protection, Outreach and Education NPS Fellowship Program | 15.954 | N/A | - | 430,586 |
| Bureau of Land Management | | | | |
| Cultural Resource Management, Colorado | 15.224 | N/A | - | 7,200 |
| Recreation Resource Management | 15.225 | N/A | - | 779,079 |
| National Fire Plan – Wildland Urban Interface Community Fire Assistance, Arizona | 15.228 | N/A | - | 246,990 |
| Invasive and Noxious Plant Management, Colorado | 15.230 | N/A | - | 61,808 |
| Fish, Wildlife and Plant Conservation | 15.231 | N/A | - | 662,767 |
| <i>Pass-Through from Fish, Wildlife and Plant Conservation</i> CYCA – Internship Program | 15.231 | N/A | - | 74,372 |
| Total for CFDA 15.231 | | | - | 737,139 |
| <i>Pass-Through from CYCA – Internship Program</i> Management Initiatives | 15.239 | N/A | - | 297,958 |
| National Fire Plan – Rural Fire Assistance, Arizona | 15.242 | N/A | - | 150,000 |
| <i>Pass-Through from CYCA – Vets Green Corps</i> Youth Conservation Opportunities on Public Lands | 15.243 | N/A | - | 235,375 |
| Secretary's Office | | | | |
| 21st Century Conservation Corp | 15.154 | N/A | - | 358,559 |
| Bureau of Indian Affairs | | | | |
| Water Resources on Indian Lands | 15.037 | N/A | - | 487,542 |
| Environmental Management Indian | 15.041 | N/A | - | 34,400 |

CONSERVATION LEGACY

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For The Year Ended December 31, 2017**

(continued)

| <u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u> | <u>Federal CFDA Number</u> | <u>Pass-Through Entity Identifying Number</u> | <u>Passed Through to Subrecipients</u> | <u>Total Federal Expenditures</u> |
|--|------------------------------------|---|--|---------------------------------------|
| U.S. DEPARTMENT OF THE INTERIOR (continued) | | | | |
| Office of Surface Mining | | | | |
| OSMRE AmeriCorps Program | 15.254 | N/A | \$ - | \$ 526,597 |
| Bureau of Reclamation | | | | |
| Youth Conservation Program | 15.546 | N/A | - | 123,647 |
| United States Fish and Wildlife Service | | | | |
| Youth Engagement, Education and Employment | 15.676 | N/A | - | 90,928 |
| U.S. Geological Survey | | | | |
| Research and Data Acquisition | 15.808 | N/A | - | 42,760 |
| Total U.S. Department of the Interior | | | <u>59,305</u> | <u>10,815,116</u> |
| U.S. DEPARTMENT OF AGRICULTURE | | | | |
| Forest Service Contract and Agreements | 10.xxx | N/A | - | 3,132,355 |
| <i>Pass-through from National Forest Foundation</i> | | | | |
| National Forest Foundation | 10.682 | UJ-302-AI-212 | - | 87,800 |
| <i>Pass-Through from National Fish and Wildlife Foundation</i> | | | | |
| National Fish and Wildlife Foundation | 10.683 | 55238 | - | 46,185 |
| Grants for Agricultural Research | 10.200 | N/A | - | 31,115 |
| Total U.S. Department of Agriculture | | | <u>-</u> | <u>3,297,455</u> |
| CORPORATION FOR NATIONAL AND COMMUNITY SERVICE | | | | |
| Americorps | | | | |
| <i>Pass-Through from The Corps Network – OYSI</i> | | | | |
| Americorps Program | 94.006 | 16NDHDC0040012 | - | 738,267 |
| <i>Pass-Through from Arizona Office of Governor</i> | | | | |
| Americorps Program | 94.006 | 15FXHAZ0010002 | - | 221,848 |
| Total for CFDA 94.006 | | | <u>-</u> | <u>960,115</u> |
| Volunteers in Service to America (VISTA) | | | | |
| VISTA Program Grant | 94.013 | N/A | - | 893,823 |
| Disaster Preparedness | | | | |
| Disaster Projects | 94.020 | N/A | - | 403,408 |
| Total Corporation for National and Community Service | | | <u>-</u> | <u>2,257,346</u> |
| TOTAL EXPENDITURES OF FEDERAL AWARDS | | | <u>\$ 59,305</u> | <u>\$ 16,369,917</u> |

CONSERVATION LEGACY

**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2017**

1. Summary of Significant Accounting Policies

Basis of Accounting

The accompanying schedule of expenditures of federal awards is presented on the accrual basis of accounting. Consequently, amounts are recorded as expenditures when the obligations are incurred.

Cost Principles

Federal expenditures were recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the Uniform Guidance). Conservation Legacy has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance as Conservation Legacy already has a negotiated indirect cost rate with the federal government.

2. Reconciliation of the Schedule of Expenditures of Federal Awards to the Statement of Activities

| | |
|---|----------------------|
| Expenditures per schedule of expenditures of federal awards | \$ 16,369,917 |
| Plus: Non-federal grants and contracts | 3,652,002 |
| Plus: Fixed fee contracts | <u>1,478,403</u> |
| Grants and Contracts Revenue per the Statement of Activities | <u>\$ 21,500,322</u> |

CONSERVATION LEGACY

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
For the Year Ended December 31, 2017

A. SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued: [X] Unmodified [] Qualified
[] Adverse [] Disclaimer
Internal control over financial reporting:
• Material weakness(es) identified? [] Yes [X] No
• Significant deficiency(ies) identified? [] Yes [X] None Reported
Noncompliance material to financial statements noted? [] Yes [X] No

Federal Awards

Type of auditor's report issued on compliance for major programs: [X] Unmodified [] Qualified
[] Adverse [] Disclaimer
Internal control over major program(s):
• Material weakness(es) identified? [] Yes [X] No
• Significant deficiency(ies) identified? [] Yes [X] None Reported
Any audit findings disclosed that are required to be reported in accordance with 2 CFR, 200 516(a)? [] Yes [X] No

Identification of Major Program(s):

Table with 2 columns: CFDA Numbers and Program Titles. CFDA Numbers: 15.931, 15.225, 15.228. Program Titles: Conservation Activities by Youth Service Organizations, Recreation Resource Management, National Fire Plan - Interface Community Fire Assistance.

Dollar threshold used to distinguish between Type A and Type B programs: \$ 750,000

Auditee qualified as a low-risk auditee? [X] Yes [] No

B. FINDINGS - FINANCIAL STATEMENT AUDIT

None required to be reported.

C. FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

None required to be reported.